



Addendum No.1

Issued: May 28, 2024

RFP Name: Leased Digital Copiers, Supplies & Services

RFP# 2024-PUR-017

Below are answers to questions we have received (**Answer in Red below**):

1. Would ISD consider reformatting Appendix D on page 23 to remove the maintenance costs for individual machines? The attached document may open some discrepancies on how vendors submit their recommended models/ pricing. Would there be a way to remove the maintenance portion because vendors must account for the b/w base of 2,286,432 and a color base of 63,724 with the total payment and add the following:

- # of Machine(s) bidding
- Model proposed
- Pages per minute
- Meets specs “yes or no”

*ISD is requesting a blended rate for all machines, the overage rate will be clearly defined on Attachment A (page 30).

We are not reforming the Appendix D due to the short time frame before bid is due.

2. On Page 30 (Attachment A) can you please confirm the monthly payment shown should include lease of equipment, maintenance base for 2,286,432 monochrome copies and 63,724 color copies, 5-years of Paper Cut support, and Missouri state property tax? Included the line in the RFP below:

Total Pricing

1. Monthly Cost-**FMV 60** Month Lease with PaperCut/PPT

Yes.

3. For the current lease, what is the current term, monthly payment, and cost per copy rate?

We are not disclosing previous years costs.